

What are Import/Export Declarations?



Requirement of Law on Import/Export Declaration

Under the Import and Export (Registration) Regulations, Chapter 60E, of the Laws of Hong Kong, every person who imports or exports/re-exports any article other than an exempted article is required to lodge with the Commissioner of Customs and Excise an accurate and complete import/export declaration within 14 days after the importation or exportation of the article. Prosecution may be initiated against any person who fails or neglects to lodge the required declaration within the specified period, or knowingly or recklessly lodges any declaration that is inaccurate in any material particular.

The Census and Statistics Department is authorised by the Commissioner of Customs and Excise to perform duties in relation to import/export declaration in accordance with Section 4 of the Import and Export Ordinance.

Who is Required

Every person who imports or exports/re-exports any article other than an exempted article, including online purchases from or sales to overseas, is required to lodge the declaration.

Submission Method

Import/export declarations should be lodged electronically through the (i) three service providers appointed by the Government; or (ii) paper-to-electronic declaration conversion service provided by the service providers.

Reply to Government's Query

Declaration Notices will be issued to persons who are suspected to have failed to lodge import/export declaration. Regardless if a relevant import/export declaration has been lodged, reply to declaration notices should be made as soon as possible by email, fax, post or through Government Form Platform.

Use of Import/Export Declarations

The information contained in the import/export declarations is used for compiling trade statistics by the Census and Statistics Department. Apart from providing detailed information on commodity trade, trade statistics are widely used in Hong Kong and abroad as an indicator of our trade position, and as the basis of some major decisions on economic policy.

Enquiries

Hotline

- 2877 1818 (Import/Export Declaration and Cargo Manifest Enquiry)
- 3178 8933 (Commodity Code Enquiry)
- 3178 8988 (Declaration Notice Enquiry)

Email

- trade-declaration@censtatd.gov.hk

In-person

- Trade Statistics Processing Section, Census and Statistics Department, 18/F, Wanchai Tower, 12 Harbour Road, Wanchai, Hong Kong

Monday – Friday (except public holidays)
8:45a.m. to 12:30p.m., 1:30p.m. to 6:00p.m.

For further information, you can visit the website of the Census and Statistics Department.

www.censtatd.gov.hk/en/page_94.html



香港特別行政區 政府統計處
Census and Statistics Department
Hong Kong Special Administrative Region



香港海關
Customs & Excise Department
Hong Kong

