



# Census and Statistics Department Hong Kong Special Administrative Region

## Reply to Notice on Lodgement of Import/Export Declaration

Notice Reference No.\* :

### Reply Details :

**a. The declaration for the article(s) in question has been already lodged. Details are as follows :**

Unique Declaration  
Reference  
(UDR) :

Lodgement Date  
(DD-MM-YYYY) :

**b. The article(s) in question is/are exempted under regulation 3 of the Import and Export (Registration) Regulations.**

Reason for  
exemption :

Documentary proof attached  
in the reply (Please specify) :

**c. Act as a forwarding agent in respect of the article(s) only. The name(s) and address(es) of the actual consignor(s)/consignee(s) and the shipping details are attached in the reply.**

**d. Others  
(Please specify) :**

### Respondent Particulars :

Name of organization :

Name of contact person\* :

Telephone no.\* :

Fax no. :

E-mail address :

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The completed form can be emailed to [trade-declaration@censtatd.gov.hk](mailto:trade-declaration@censtatd.gov.hk), faxed to (852) 2877 5399 or posted to the Trade Statistics Processing General Unit, Census and Statistics Department, 18/F, Wanchai Tower, 12 Harbour Road, Wan Chai, Hong Kong.  
Please ensure your mail items bear sufficient postage before posting. Any mail items bearing insufficient postage will be returned or disposed of by the Hongkong Post.

Notes :

1. The information provided herein will only be used for processing your request for information and will not be disclosed to parties which are not involved in the job.
2. You may seek access to or correction of the information by addressing your request to the Data Controlling Officer, Census and Statistics Department, 21/F, Wanchai Tower, 12 Harbour Road, Wan Chai, Hong Kong.

\* Mandatory field

Form TSP101 (Rev.3/2017)